

## CAPLE EXAMS – 2013

CAPLE exams constitute the Evaluation and Certification System of Portuguese as a Foreign Language, which certifies the general communicative competence of young and adult speakers for whom Portuguese is a foreign language.

CAPLE exams take place three times a year (i.e. in May, July and November). They certify the following five levels of communicative competence in Portuguese:

- CIPLE – Initial Certificate of Portuguese as Foreign Language
- DEPLE – Elementary Diploma of Portuguese as Foreign Language
- DIPLE – Intermediate Diploma Portuguese as Foreign Language
- DAPLE – Advanced Diploma of Portuguese as a Foreign Language
- DUPLE – University Diploma of Portuguese as a Foreign language

The Portuguese Language Center at IPOR receives applications for all three exam seasons. For 2013 the calendar, fees and schedule for CAPLE exams at IPOR is as given below.

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### CALENDAR and FEES

EXAM	SEASON	APPLICATION PERIOD			EXAM DATE	FEES	
<b>A2 – CIPLE</b>	Maio	March 11 <sup>th</sup>	to	April 12 <sup>th</sup>	May 28 <sup>th</sup>	70€ (MOP 740)	
	Julho	May 13 <sup>th</sup>	to	June 14 <sup>th</sup>	July 23 <sup>th</sup>		
	Novembro	Sept. 9 <sup>th</sup>	to	Octo. 11 <sup>th</sup>	Nov. 26 <sup>th</sup>		
<b>B1 – DEPLE</b>	Maio	March 11 <sup>th</sup>	to	April 12 <sup>th</sup>	May 28 <sup>th</sup>	82€ (MOP 865)	
	Julho	May 13 <sup>th</sup>	to	June 14 <sup>th</sup>	July 23 <sup>th</sup>		
	Novembro	Sept. 9 <sup>th</sup>	to	Octo. 11 <sup>th</sup>	Nov. 26 <sup>th</sup>		
<b>B2 – DIPLE</b>	Maio	March 11 <sup>th</sup>	to	April 12 <sup>th</sup>	May 29 <sup>th</sup>	100€ (MOP 1,055)	
	Julho	May 13 <sup>th</sup>	to	June 14 <sup>th</sup>	July 24 <sup>th</sup>		
	Novembro	Sept. 9 <sup>th</sup>	to	Octo. 11 <sup>th</sup>	Nov. 27 <sup>th</sup>		
<b>C1 – DAPLE</b>	Maio	March 11 <sup>th</sup>	to	April 12 <sup>th</sup>	May 30 <sup>th</sup>	112€ (MOP 1,182)	
	Julho	May 13 <sup>th</sup>	to	June 14 <sup>th</sup>	July 25 <sup>th</sup>		
	Novembro	Sept. 9 <sup>th</sup>	to	Octo. 11 <sup>th</sup>	Nov. 28 <sup>th</sup>		
<b>C2 - DUPLE</b>	Maio	March 11 <sup>th</sup>	to	April 12 <sup>th</sup>	May 31 <sup>st</sup>	125€ (MOP 1,320)	
	Julho	May 13 <sup>th</sup>	to	June 14 <sup>th</sup>	July 26 <sup>th</sup>		
	Novembro	Sept. 9 <sup>th</sup>	to	Octo. 11 <sup>th</sup>	Nov. 29 <sup>th</sup>		

### EXAM SCHEDULE

EXAM	COMPONENT	DURATION	START TIME
<b>A2 – CIPLE</b>	Reading comprehension and Writing	1h15mn	15h00
	Listening	30mn	16h30
	Speaking	20mn	09h00
<b>B1 – DEPLE</b>	Reading comprehension	30mn	10h00
	Writing	1h	10h45
	Listening	40mn	12h00
	Speaking	20mn	14h00
<b>B2 – DIPLE</b>	Reading comprehension	45mn	09h00
	Writing	1h15mn	10h00
	Grammar	45mn	11h30
	Listening	40mn	13h30
	Speaking	20mn	14h30
<b>C1 – DAPLE</b>	Reading comprehension	1h	09h00
	Writing	1h30mn	10h15
	Grammar	1h	12h00
	Listening	40mn	14h30
	Speaking	20mn	15h30
<b>C2 - DUPLE</b>	Reading comprehension	1h15mn	09h00
	Writing	1h45mn	10h30
	Grammar	1h15mn	13h30
	Listening	40mn	15h00
	Speaking	20mn	16h00

#### OBSERVATIONS:

- The schedule for the speaking component may suffer changes depending on the number of candidates for each exam.
- Information about the rooms where each exam will take place will be given after the conclusion of the application process.

#### GUIDELINES FOR CANDIDATES

1. Candidates must come to the exam room **20 minutes** before the start of the exam.
2. Candidates who arrive **over 15 minutes late** to the Reading Comprehension, Writing and Grammar components will not be allowed to take them. **No delays** are allowed for the Listening Comprehension component of the exam.

If candidates are either absent or late for the Speaking Exam, they can ask the Centre Coordinator to reschedule a new time for the exam. All delays or absences must be properly justified.

**The candidates who, for reasons beyond their control, are not able to take the exam can request the transfer of their application to the following exam season at the same Exam Centre. This request must be formalized in writing until five weekdays after the day after the exam and it must be addressed to the Director of CAPLE and delivered to the Coordinator of the Exam Centre. The request must include a valid justification for the candidate's absence. The transfer of the application to the next exam season may imply the payment of an extra fee.**

3. No candidate can leave the exam room before the end time of the exam.
4. Candidates must bring to the exam the identification documents used to apply for the exam.
5. The use of cell phones, laptop computers or any other electronic devices during the exam is strictly forbidden.
6. **Candidate can be excluded from the exam or have their exams cancelled if they:**
  - a) commit fraud: use of a dictionary or book, telephone, computer or any other electronic device; copy from another candidate's exam;
  - b) are late (over 15 minutes past the beginning of the exam);
  - c) disturb other candidates during the;
  - d) do not show up of one of the components of the exam;
  - e) do not return the answer sheets and the exam to the person responsible for invigilating the exam;
7. Candidates cannot use corrective ink during the exam. They can only use a blue or black ink pen (Writing and Grammar Components), a pencil and a rubber (Reading Comprehension and Listening components) and the draft sheet provided by the Exam Centre.
8. Candidates must answer the questions in the answer sheet. Answers written in the draft sheet will not be taken into consideration. In the Writing component, candidates must also write down the number of words they wrote in the answer sheet.
9. Candidates cannot identify themselves anywhere in the exam sheets. Should this happen, the candidates in question will have their exams annulled. When a task requires that personal details be used, candidates should not use their own personal details.
10. During the exam, candidates cannot exchange any information, or their exam will be annulled.